

## **MINUTES, BOWLER BOARD OF EDUCATION, Monday, July 17, 2017**

Board Approved August 22, 2017

### Call to order:

The meeting was called to order by Board President, Joe Miller at 6:43 p.m. It was certified that the meeting was given proper notice. Roll call was taken with the following board members present: Fuerst, Maves, Rigsby, Miller, Smith, Thiex and Grosskopf. Also present were Faith Gagnon, District Administrator; Wade Turner, Elementary Principal; Kim Ninabuck, 7-12 Principal and Bonnie Matz, District Secretary. Others in attendance were Pat Zeinert, Kelly Carlson, Erin Miller Wisnefske, Tom Wisnefske and Aaron Wisnefske.

### Approval of Agenda:

Motion by Fuerst, seconded by Grosskopf to approve the agenda. Motion carried.

### Approval of minutes of prior meetings:

Motion by Fuerst, seconded by Grosskopf to approve the minutes of the June 13, 2017 and June 19, 2017 meetings. A correction was made in the June 19, 2017 meeting minutes. Motion carried with correction made.

### Approval of payment of vouchers:

Motion by Grosskopf, seconded by Maves to approve vouchers 68252 - 68348, nine (9) manual checks and one (1) voided check. Motion carried.

### Public Recognition:

Kelly Carlson presented her concerns about the middle/high school guidance and the number of counselors who have come here. She pointed out reasons she should be considered to be moved into that position. Pat Zeinert expressed a few concerns, one being full time versus part time for the district administrator position; contact information availability for board members; the availability of numbers for open enrollment and meeting notices. Her concerns were addressed.

### Old Business:

A request was made to schedule an Athletic Council meeting and a Wellness/Human Growth and Development meeting.

### Committee Reports:

The Building and Grounds Committee met on July 5, 2017. They reviewed summer work plans; the elementary gym floor; the approach outside the cafeteria outside door; the foyer bathroom; the need to order a new front door due to damage of one of the doors; progress of the air conditioning project in the elementary and curtains for the stage.

### New Business:

Motion by Fuerst, seconded by Grosskopf to approve the bus transportation contract with North Branch Bus Company for the 2017-2108 school year with a billing increase of no less than 2%. Miller asked for justification of the 2% increase. Mrs. Gagnon commented on all the perks the district receives from the bus company. She also shared the large costs incurred by the district owning their own busses. Motion carried.

Motion by Fuerst, seconded by Maves to approve a vendor for fuel as per quotes received for the 2017-2018 school year. Fuerst amended his motion to approve United Cooperative of Shawano as fuel vendor for the 2017-2018 school year. Second concurred. Motion carried.

Motion by Thiex, seconded by Fuerst to approve Dean Foods as milk vendor for the 2017-2018 school year. Motion carried.

Motion by Fuerst, seconded by Grosskopf to approve Sports Graphics as vendor for safety mats for the elementary and high school gyms. Motion carried.

Motion by Fuerst, seconded by Grosskopf to approve the amended 2016-2017 budget. Linda Brend explained the changes in revenues such as grants; impact aid increase, Medicaid reimbursement; decrease in summer school expenditures and other savings. Motion carried.

Motion by Grosskopf, seconded by Fuerst to approve a vendor for print management services. Mrs. Gagnon explained the lease of machines and print management and cost comparisons between Modern Business Machines and Marco. They include a four (4) year service agreement and lease. Motion maker amended his motion to have Modern Business Machines as vendor for print management services. Second concurred. Motion carried.

Motion by Fuerst, seconded by Grosskopf to approve Lori Gintner as 4K-12 Reading Specialist. Mr. Turner shared with the board some facts about Ms. Gintner and her experience as a Reading Specialist. Motion carried.

Motion by Fuerst, seconded by Grosskopf to approve the Academic Standards that will be in effect for the 2017-2018 school year. Questions by board members were answered. The Bowler School District aligns their standards with the Common Core and Wisconsin State Standards. Motion carried.

Agenda items I through I were addressed all as one item. The members were asked to go through the handbooks and be ready to vote on them at the August meeting.

Motion by Maves, seconded by Fuerst to approve the resignation of Laurie Lohrentz from her food service position and to post the position. The Board wanted to know if this was a full time position. The answer is yes. Motion carried.

Motion by Fuerst, seconded by Smith to approve the resignation of Chelsie Stefanski from her 7-12 guidance/DAC position and to post the position. Mrs. Ninabuck explained the circumstances of the resignation. Smith asked that Kelly Carlson be considered for the position. Motion carried.

Discussion was held related to the Facility/Grounds Manager job description and compensation model. Discussion focused around salary versus hourly; probationary period and evaluations.

Motion by Smith, seconded by Miller to make the Facility/Grounds Manager position a salaried position with evaluations at 30 days and 90 days with a six (6) month probationary period and a one (1) year contract. Motion carried.

#### Administrative Reports:

Mrs. Gagnon's report included:

- Update on the Elementary gym floor
- Bowler School received a technology grant

Mrs. Ninabuck's report included:

- Team meetings with 7-12 At-Risk, Academic and Career Planning, Response to Intervention and Educator Effectiveness to prepare for the upcoming school year
- Webinars to assist with design and creating new web pages
- Site visit to Iola to for them to share information useful in the process of the RtI time at the end of each school day beginning in the 2017-2018 school year
- Interviews for open positions
- Ongoing summer work: class schedule, teacher inservice schedule and presenters, handbooks and Educator Effectiveness wrap up in order to roll over to MyLearningPlan

Mr. Turners report included:

- Successful summer school program with a total of 162 students
- Summer school field trips and popular classes
- Progress on the grant request for a new rubberized track
- PBIS committee meeting to review goals for next year
- Progress on the new heating and cooling system with Johnson Controls
- Teachers going to summer trainings to help with the transition into the next school year
- Registration for the 2017-2018 school year is Aug. 23<sup>rd</sup> at S/M Education Office and Aug. 24<sup>th</sup> in the school offices

Respectfully submitted:

Bonnie Matz, District Secretary

Adjourn into Closed Session:

Motion by Thiex, seconded by Maves to adjourn into closed session pursuant to Section 19.85 (1)(c) of the Wisconsin State Statutes for considering the employment, promotion, and performance evaluation data of a public employee over which the governmental body has jurisdiction or exercises responsibility, to interview and consider candidates for the position of district administrator and to select candidates for second interview.

All voting yes by roll call vote. Motion carried. (8:41 p.m.)

Reconvene into Open Session:

Motion by Smith, seconded by Fuerst to reconvene into open session. Roll call vote was taken with all members voting yes. Motion carried (9:09 p.m.)

Consideration of action deemed necessary as a result from closed session:

As a result of closed session:

Narrowed the field of district administrator candidates further.

Adjourn:

Motion by Smith, seconded by Maves to adjourn. Motion carried. (9:20 p.m.)

Respectfully submitted:

Jerry Grosskopf, Board Clerk