

## **MINUTES, BOWLER BOARD OF EDUCATION, January 21, 2013**

Board approved 2-18-13

### Call to order:

The meeting was called to order by Board Clerk, Jeanne Long at 6:02 p.m. It was certified that the meeting was given proper notice. Roll call was taken with the following board members present: Fuerst, Herzberg, Long, and Martin. Roth and Grosskopf arrived at 6:07 p.m. Butterfield-Boldig was not in attendance. Also present were Faith Gagnon, District Administrator; Kim Ninabuck, 7-12 Assistant Principal; Judy Munsey, Elementary Principal; Elaine Lackowski, Nicole Fuller, Jane Schultz, Vicky Jolitz, Kathleen Hansen, Joe Ferrero, Stephanie Brown, Rachel VanNoie, Cindi Wautier, Ronnda Teuchert, Cindy Evans, Chris Fuller, Joyce Shest, Beth Grosskopf, Gloria Steinburg, Crystal Brunner, RyAnn Filbrandt, Andrea White, Kris Thiex, Tom Wisnefske, and Diana Strassburg.

### Approval of agenda:

Motion by Martin, seconded by Fuerst for approval of meeting agenda. Motion carried.

### Approval of minutes of prior meetings:

Motion by Herzberg, seconded by Martin to approve the minutes of the January 7 meeting. Motion carried.

### Approval of payment of vouchers:

Motion by Fuerst, seconded by Herzberg to approve vouchers 61712 through 61775; four manual checks and four voided checks. Motion carried.

### Public Recognition:

Crystal Brunner reported on the Autism Grant

Cindy Evans agreed to report on the elementary reading program at the next Board meeting.

### Old Business:

None.

### Committee Reports:

John Fuerst reported for the Building and Grounds Committee which met on January 14. The recommendation by Building and Grounds is to hire a full-time custodial/cleaning person through the District. Mr. Fuerst also commented on the replacement of fluorescent lights, Energy Audit by Johnson Controls, and rekeying of doors. Discussion followed.

Deb Roth reported for Policy Committee which met and is in the process of reviewing several policies. Policy JECA-Full-time Open Enrollment is on the agenda for first reading.

### New Business:

Chris Fuller, Mentor Coordinator and Fourth Grade Teacher, presented the new teachers, having them introduce themselves and what they teach. Mentors were also present. Ms. Fuller indicated that monthly meetings are held to answer any questions or concerns that the new teachers may have. Mrs. Gagnon thanked Ms. Fuller for taking on this position again and doing a great job with our new teachers.

Motion by Fuerst, seconded by Long for approval to hire Janice Battermann for full-time food service position. Motion carried.

Motion by Fuerst, seconded by Herzberg for approval to post for a full-time custodial/housekeeping position per recommendation of Building and Grounds Committee.

Discussion regarding the position followed – whether full-time, part-time, or limited term; or remainder of 2012-2013 school year or long term. Ms. Martin requested that the position have a description of duties and also to have in-house efficiency within the department. Mr. Fuerst withdrew his motion.

Motion by Martin, seconded by Roth for approval to post for a full-time custodial/housekeeping position per recommendation of Building and Grounds Committee. Motion carried.

Motion by Herzberg, seconded by Fuerst to approve resignation with regrets of Aaron Matz as Assistant Baseball Coach. Motion carried.

Motion by Long, seconded by Fuerst to approve retirement of John Broecker as 80% Elementary Guidance Counselor effective the last day of the 2012-2013 school year. Motion carried.

Mrs. Munsey expressed she would like to see this position posted as soon as possible.

Motion by Fuerst, seconded by Herzberg to approve retirement of Carol Broeker currently on layoff status. Motion carried.

Mrs. Broeker is now eligible to collect her teacher retirement benefits from the Wisconsin Retirement System.

A summer school proposal provided by Judy Munsey was presented outlining two options for the 5-week program. Both options provided for nineteen days of instruction with 4.5 hours each day. Mrs. Munsey explained some of the 2013 summer school guidelines related to the type of academic summer courses that must be provided in order to receive state aid. Mrs. Munsey will ask for staff input regarding dates and classes. This item will be brought back in February for further discussion and possible approval.

First reading of Policy JECA-Full-time Open Enrollment was presented with several changes made. Time constraints make it difficult for Board approval on all exception applications therefore the superintendent must make decisions to approve or deny an application. Regular open enrollment applications filed during the three month application period will still go to the Board for approval. Suggestions were made and the policy will go back to the committee for further revisions.

Motion by Fuerst, seconded by Grosskopf for approval of Memorandum of Agreement with the Stockbridge-Munsee Community providing for police liaison officer services. Motion carried.

The cost to the District is \$2,500 per semester.

Administrative Reports:

Elementary Principal, Judy Munsey's report included the following:

- Elementary Events
- Inservice Day
- Language Workshop with Jeremy Mohawk
- \$250 grant written and obtained by Chris Fuller

Assistant 7-12 Principal, Kim Ninabuck's report included the following:

- Geography Bee
- Winter Break Celebration
- Registration materials now on school website
- ERVING courses
- Honor Roll Incentive
- Math Teacher Bill Hahn receives Wisconsin Financial Literacy Award
- Inservice Day

Superintendent, Faith Gagnon's report included the following:

- Compliance finalization for Office of Civil Rights
- State Convention
- Process for District wide Title 1
- Bus cameras
- Invite to attend Conference of Tribal Judges focusing on drug and gang activity

Recommendations for future policy formulation:

The next Policy Committee meeting will be held on Monday, February 11, 2013 at 5:30 p.m. It was suggested to review the inclement weather policy.

Adjourn into closed session:

Motion by Long, seconded by Herzberg to adjourn into closed session pursuant to Section 19.85 (1) (c) (f) and (g) of the Wisconsin State Statutes for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; and consideration of personal histories of specific persons which if discussed in public would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data; and conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the Board with respect to potential litigation in which it may become involved.

- a. Written update provided by legal counsel regarding communication sent to District officials.
- b. Preliminary discussion and review only regarding administrative evaluations.

Roll call vote taken with all members voting yes. Motion carried. (7:23 p.m.)

Respectfully submitted: Elaine Lackowski, District Secretary

Reconvene into open session:

Motion by Fuerst, seconded by Martin to reconvene into open session. Roll call vote taken with all members voting yes. Motion carried.

Consider action deemed necessary as a result from closed session:

No action taken.

Adjourn:

Motion by Herzberg, seconded by Martin to adjourn. Motion carried. (9:40 p.m.)

Respectfully submitted: Jeanne Long, District Clerk